

## **Town of Ridgefield- Ridgefield Arts Council Meeting**

**June 5, 2024 at 7:00 PM**

### **In-Person Attendees:**

**Town Hall Small Conference Room  
400 Main Street, Ridgefield, Connecticut**

### **Those Attending Virtually:**

**<https://us02web.zoom.us/j/3625596884>**

**Meeting ID: 362 559 6884**

**One tap mobile**

**+16469313860, 3625596884# US**

**+19292056099, 3625596884# US (New York)**

Minutes taken by Danielle Roth

Present (in-person): Tracey Bryggman, Colleen Cash, Joe Collin (*arrived at 7:17pm*), Jennifer Dineen, Joshua Fischer, Pamme Jones, Raje Kaur, Danielle Roth

Present (virtually): Amy Casey

Excused: Mike McNamara

Guests: N/A

### **MEETING TO ORDER**

Raje made a motion to call the meeting to order. Jennifer seconded. The meeting was called to order at 7:05pm.

### **MOTION TO AMEND AGENDA**

Colleen made a motion to amend the agenda to include an additional item of conversation under “New Business”: Leadership of RAC. Pamme seconded. All approved.

### **MINUTES**

- Raje made a motion to amend the May 2024 Minutes to include mention of the Artswatch Column. Pamme seconded. All approved.
- Raje made a motion to approve the May 2024 Minutes pending that revision. Colleen seconded. All approved.

### **TREASURER’S REPORT**

- Receipts are requested for Behind the Scenes and Make Music Day as soon as possible.

- The council discussed the remaining Town Balance and how that will be spent as well as upcoming expenses for the 24-25 FY.

## **Old Business**

### Budget Approval Update

- 24-25 FY Budget was approved!

### EDR Scheduling and Communications

- The June EDR will be held at ACT of CT on Thursday, 6/27 at 3:30pm prior to the CAWC Arts and Culture Concierge Meeting.
- A communication will be sent out to the organizations with formal details.
- Next EDR will be held at Weir Farm on September 27th

### Cultural Alliance of Western Connecticut Arts & Culture Concierge Meeting

- Annual Ridgefield Arts meeting will be held at ACT of CT on Thursday, 6/27 from 3:30pm-5:30pm

### MMD

- Currently 17 Venues participating including Ballard Park.
- The council discussed the event and ways in which council members can get involved and assist on the day of the event.

### Brochures

- Following the receipt of our 24-25 FY budget, the council discussed the lack of funding for the brochures and what the best path forward is.
- Pamme made a motion to pause the brochure program as the council takes time to evaluate the utility of the brochures and their demand. Colleen seconded. All approved.

### CHIRP Ad

- The council discussed its continued support of CHIRP and advertising in the program annually.
- Jennifer made a motion that the RAC take out an ad in the CHIRP program for \$275. Pamme seconded. All approved.

### Group Updates as needed

#### Banners

- The banners have been repaired.

- Council members are currently researching methods for banner installation so that an improved process can be outlined.

#### Arts Column

- This month's column will appear on June 5th and will feature Make Music Day.

#### Behind the Scenes

- It was an incredibly successful and lovely event and a great partnership with the ECDC and Keeler Tavern.
- The council was updated on award inventory. It's likely that more awards will need to be purchased next year.
- Receipts will be submitted to the Treasurer.

#### **New Business**

##### Leadership of RAC

- The council began to develop a succession plan for the role of Chair and discussed current roles and responsibilities of the Chair as well as all council members.

#### **ADJOURNMENT**

- The meeting was adjourned at 8:36pm following a motion made by Raje and seconded by Pamme. All approved.

The next meeting will be 7/10/2024 at 7pm.